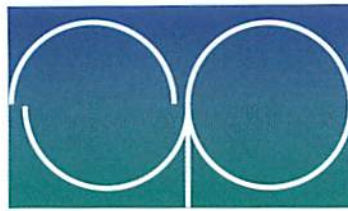


ADULT & CHILD
ORTHODONTISTS



PEDIATRIC
DENTISTS

Michael J. Mayhew, DDS, MS, PA
Diplomate, American Board of Orthodontics
Diplomate, American Board of Pediatric Dentistry

Stacy A. Conn, DMD
Diplomate, American Board of Pediatric Dentistry

Nicole Scheffler, DDS, MS
Diplomate, American Board of Orthodontics

Martha V. Hardaway, DMD, MS
Diplomate, American Board of Pediatric Dentistry



APPOINTMENT POLICY



The scheduled appointment is reserved specifically for your child. Any change in this appointment affects many patients. If a cancellation is unavoidable, please call the office **at least 24 hours** in advance so that we may give that time to another patient.

- ♦ *Most restorative (fillings, extractions, etc.) procedures are scheduled in the morning. Children, as well as adults, are more prepared and do better in the morning for these types of procedures.*
- ♦ *We strive to see all patients on time for their scheduled appointment. There are times when our schedule is delayed in order to accommodate an injured child or an emergency. Please accept our apology in advance should this occur during your appointment. We will do the exact same if your child is in need of emergency treatment.*
- ♦ *Please plan to arrive 5 minutes or more before your scheduled appointment. This will allow time to complete any additional paperwork and see your child on time.*
- ♦ *If you arrive 10-15 minutes late for your appointment, you may be asked to reschedule for the next available appointment time.*
- ♦ *Again, please call at least 24 hours in advance if a cancellation is unavoidable so that we may give it to another patient.*
- ♦ *Broken or missed appointments affect many people. If two (2) broken/missed appointments occur or two (2) cancellations without 24-hour notice, our office reserves the right to NOT schedule any subsequent appointments.*

If at any time you have questions, please feel free to ask our staff or call our office. We are here to help in any way we can. We appreciate you entrusting your child's dental health to us.

Thank you!



